

CITY OF ARLINGTON  
**2013** Health Savings Bank Account (HSA)  
Payroll Deduction Direct Deposit Form

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Kronos Employee ID #

**STEP 1**

Confirm you are enrolled in the City's Value Medical Plan: ☐ YES ☐ NO\*

*\*Must be enrolled in the City's Value Medical Plan to begin HSA payroll deductions.*

**STEP 2**

Provide OptumHealth Bank Information ☐ New Account ☐ Existing Account

\_\_\_\_\_  
OptumHealth HSA Bank Account Number

**STEP 3**

**IRS 2013 Contribution Limits for HSA**

Single (Employee Only)                      \$3,250

Family (Employee + 1 or More)              \$6,450

**\*\*** Age 55 Catch-up                              \$1,000

\$ \_\_\_\_\_  
Bi-Weekly Contribution Amount

**\*\*Employees Age 55 and over may contribute an additional \$1,000 payroll deduction to your HSA bank account. Example: Employee Age 55+ with Single Coverage = \$3,250 + \$1,000. Total = \$4,250. When electing maximum divide \$4,250 by the number of paychecks remaining in 2013.**

Your OptumHealth Bank account must be set up and approved before bi-weekly contributions begin. Enrollments or Changes in contribution levels will be processed for the next paycheck when forms are received before the last day of the pay period but only after your **bank account (included above) is verified by OptumHealth Bank.**

**NOTE: Workforce Services does not have access to your individual OptumHealth Bank account.**

Questions – Contact OptumHealth Bank Customer Service **1-800-791-9361**. You may access your account through [www.myuhc.com](http://www.myuhc.com). Additional information about health savings accounts is located at [www.irs.gov](http://www.irs.gov) or you should consult with your tax advisor.

**STEP 4**

**I understand it is my responsibility to determine eligibility for my HSA bank account and to monitor my contribution levels based on the limits set by the IRS.**

\_\_\_\_\_  
**Signature Required**

\_\_\_\_\_  
**Date**

**RETURN COMPLETED FORM TO: Workforce Services - Fax 817.459.6870**